Frequently Missed List

		Tenant	Checkout	Transition
1	Stove is cleaned (the floor under it, interior and exterior, & working light bulb if applicable)			
2	Stove hood cleaned (clean hood, grease filter and working light bulb)			
3	Refrigerator (floor under it, interior and exterior, and working lightbulb)			
4	Dishwasher (interior and exterior)			
5	Microwave oven is clean, when included (interior and exterior)			
6	Kitchen cabinets are washed down (hand marks and cooking grease removed)			
7	Cabinets and drawers are empty and wiped clean of debris			
8	Carpets cleaned (professionally cleaned - proof via dated reciept)			
9	Hard surface floors swept and mopped			
10	Toilets and tubs are cleaned			
11	Basement swept clean			
12	Garage swept clean			
13	All pet feces picked up from the yard			
14	Damaged items repaired (door knobs, walls, cabinets and drawers)			
15	Handprints removed from doors, walls and cover plates			
16	Lawn is in acceptable condition (normal height) and no bare spots or ruts			
17	window screens are functional and properly installed			
18	blinds are in working condition			
19	All light bulbs in working order			
20	Smoke alarms and CO detectors are in working condition and properly installed			
21	All personal belongs are removed from the property (actual charges for disposal as needed)			

* The property condition at move out should reflect the condition when you moved in.

** Repair/maintenance activities billed at $27.50 per hour and cleaning activities billed at $15, all charges due as added rent